



**Scottville Main Street  
Design Committee Meeting MINUTES  
Friday, April 9, 2010 @ 8:30 am  
Main Street Office / Carr Communications  
111 S. Main Street**

Present: Craig Convissor; Sue Begue; Jim Nichols; Gena Nelson; Bruce Kreiger; Sherry Wyman; Josh Spencer

- I. Call Meeting to Order 8:30 AM
- II. Approve Minutes from 03/10/2010 Meeting: Motion by Bruce; Second by Sherry; Approved
- III. Project Updates
  - a. Decorate Vacancies – Craig will be in contact with Marcy Spencer-Knowles to update; Josh talked about Promotions Committee’s “I Spy Scottville” plan for which they would like some window design assistance
  - b. Façade Projects – Updated on progress; should begin seeing more construction in next several weeks
  - c. Hanging Baskets – Sue & Leon have delivered to Patterson’s; Donations secured for 31/33 baskets to date
  - d. Streetscape Project – Have received release of funds; can begin process on Holden/Healy properties then proceed with plans for Main Street later in summer/early fall
  - e. Downtown Arch – Craig will get in contact with Stacie Hadeed on Design
  - f. Pavilion Subcommittee – should be reconvening shortly to continue with plans; Tractor pull will be held on East side, which frees up space for design
  - g. Community Clean Up – April 17 (Rain date April 24) Meet at Noon at Mall area; Bruce has contacted several groups and all businesses to participate; bags/gloves from Nichols; pizza from Pizza Barn; morning coffee at Duck Blind; may do psa’s for advertising with radio and newspaper
  - h. Downtown Mall – When weather is warm enough Leon will take care of fountain installation and he and sue will care for plantings
  - i. Adopt-An-Island – Jim will keep this in the same format as previous years; contacting former participants to see if they will continue with their designated spots
- IV. Local Façade Mini Grant Program: Will broaden the scope and take to business owners to promote awareness; Sherry will redesign brochure and application to include new information (signage; awnings; cement repair; handrails; exterior lighting); would like a “catchy name” for program; Deliver info by April 23; Deadline to apply June 1st for reimbursement during program year of July 1, 2010 – June 30, 2011; total amount available \$3,000
- V. Design Services
  - a. Application from Bob Smith @ Smith & Eddy Insurance; motion by Sherry; second by Gena to approve application
- VI. Other Business:
  - a. Bruce brought up discussion of Nature Trail at Riverside Park; discussion about raising awareness; adding signage; cleaning and maintaining the trail; will contact Building Healthy Communities group and see if funding may be available to assist; will also talk to Parks & Rec board about the issues raised for usage and maintaining
  - b. Discussion about the disc golf course that was initiated by Parks & Rec Board – support this goal
- VII. Adjourn; Motion Bruce; second Gena; approved.

**NEXT MEETING FRIDAY, MAY 14, 2010 @ 8:30 am – MAIN STREET OFFICE**